Members Attending
Jennifer Bomnskie     Robert Martinez    Steve Smith      Rosemary Holmon
Daniel Martinez          Vickie Maxey    Brent Levens     Alicia Rodriguez
Marco Campos              Chris Kurtz          Alan Skains        Annette Brittain

Members Absent
Sylvia Ware          Mae Crain  Arlin Garcia

Guest
Karissa Johnemeyer

Ex-Officio Members
Jane Schneider     Ashley Skow   Karen Bigley     Mary Fran Troy  Merna Jacobsen

The members reviewed the March 27, 2012 minutes. A motion was made to approve the minutes and it was seconded then all members voted to approve them.

Administrative Report
Jane reported that the Memorial Student Center opening went well and she thanked those employees who helped work the event. She said that the Board of Regents would have a meeting next Thursday and Friday to discuss various topics. At that meeting, the RFP evaluation committees are expected to give a status report, but we do not expect a decision on outsourcing to be made at that time. Jane stated that President Loftin proposed no bottom-line increase in tuition fees for students. Merit increases for employees for next year are possible and would be discussed further. Budget talks would be taking place from May 9 – 18. Graduation is coming up next month. A SEBAC meeting is coming up to discuss insurance choices, and Jane will have more information on that at the May EAC meeting. A Distinguished Achievement Award Ceremony will take place on April 25 at Rudder Theater at 1:30 and all employees are encouraged to attend and support our division’s winners, Edward Massingill and Ruby Williams.

Benefits Report
Sarah was not able to attend the meeting, but Ashley handed out an email listing the updates she wished to pass along. Employees must designate their tobacco user status at HR Connect before annual benefits enrollment begins. If they do not then they will have their status chosen for them and it will be as tobacco user. Regarding the Dependent Audit, employees whose last name begins with M-Z are required to respond by April 25. There were many questions about insurance as it concerns outsourcing, like what will happen to employees’ Teacher Retirement if and when outsourcing occurs. One other question was about health insurance and what will happen to employees if they are outsourced. Until a decision on outsourcing is made and more information is clear about employee’s benefits and retirement there are no clear answers for these questions.
**USC Report**  
Mary Fran reported on an Energy Action Plan on using resources wisely. She said that May 31, 2012 is the deadline to apply for the staff scholarship. There were 40 scholarships given last year to employees in the amount of $750 per semester.

**Old Business**  
There are several EAC members whose terms will be expiring and elections will be held this month. Officer elections are scheduled to occur at the next meeting.

**New Business**  
A letter was placed in the Facilities Services EAC box requesting the addition of bicycle lanes along Agronomy Road. This request will be passed along to Transportation Services. There was a concern put forth for the morale of employees with the outsourcing possibility looming. It was said that some employees are burning through their sick leave in anticipation of being outsourced. Jane said she does not believe that there is any truth to the rumor of a possible Reduction in Force if the outsourcing does not occur. Jane stated that information would be given out to employees as soon as it becomes available about outsourcing. There was concern about employees who are unhappy how evaluations are done. Jane stated that these concerns would be looked into and she appreciated committee members bringing these concerns to her attention.