Division of Administration
Employee Advisory Committee
November 27, 2012

Members Attending:
Marco Campo  Brent Levens  Jennifer Bomskie  Mary Wilson  Steve Smith

Ex Officio Members:
Jane Schneider  James Massey  Karen Bigley  Rodney McClendon  Ashley Skow
Darryl Petersen (USC)

Approval of the Minutes:
Members reviewed the draft minutes of October 30, 2012. The minutes were approved.

Administrative Report:
Dr. McClendon talked on how the EAC was critical to the division, even though our numbers are smaller but still as important. He also stated that even post-outsourcing we are still the largest non-academic division. Next week the leadership team will attend an “advance”, which will be off campus locally for 2 days. They will revisit where we have been over the last several years and where we would like to go. Mission statement and goals will be revisited. He also stated that we need to educate, and take good care of our scarce resources, and have accountability for them. We need to stay focused on diversity, opportunities for staff, as well as a career ladders. How do we keep people to have loyalty, pride and identity? The group will discuss the possibility of a division-level new employee orientation meeting. Health Science Center will most likely be merging with the university, but they are still working out those details. Changes are coming with the merger because HSC has facilities and people all over the state. The Law school merger is still a possibility, but there are still many details to work out as they are private and we are public. It looks like the upcoming legislative session will be tough and the university will likely not receive additional funds. Currently there is no planned reduction in budget, but we may be asked to go through exercises to see what we would do if budget reductions occur. Dr. McClendon is a member of the Kyle Field Study Group. This group continues to look at options and funding for this project, but no final decisions have been made.

Benefits Report:
There was no update from HR.

Jane stated that employees will see a slight reduction in take-home pay on January 1st unless Congress votes to reinstate Social Security tax cuts.

University Staff Council:
Darryl Peterson stated that the USC participates in many campus committees, including a task force to control and regulate low speed vehicles such as golf carts and mules. They are also looking at the details and logistics of how to add Health Science Center representation to the USC. The USC also asks for suggestions on topics for future open forums. To give suggestions or communicate issues to the staff
council you may speak with any of the division’s USC representatives or go to staff.tamu.edu. Darryl added that Dr. Loftin is looking for funds to continue the years of service pins.

**Old Business:**
We are pending representation from other areas, and will have elections once those positions are filled. We plan on having everyone in place by the January meeting. We still need to look at the bylaws and have a discussion on updates that need to be made.

**New Business:**
There is a map on AggieWorks that shows the zones of area maintenance crews. Ralph Davila is the facilities manager for Ag program and now serves as Contract Administrator for the entire Compass contract. The Holiday reception is going to be held on Monday, December 10 from 1:30 p.m. to 3:30 p.m. in the MSC Ballroom. Need to see if an invitation will be extended to Compass, pending President approval.

The meeting was adjourned at 9:50 a.m. The next meeting will be Tuesday, December 18, 2012.