Division of Administration  
Employee Advisory Committee  
October 30, 2012

Members Attending:  
Marco Campo   Brent Levens   Jennifer Bomnskie   Mary Wilson   Steve Smith

Ex Officio Members:  
Jane Schneider   James Massey   Karen Bigley   Merna Jacobsen   Ashley Skow  
Sarah Tobola   Jennifer Le Grevellec (USC)

Approval of the Minutes:  
Members reviewed the draft minutes of August 28, 2012. The minutes were approved.

Administrative Report:  
Jane reported that there will be a Board of Regents meeting in Kingsville, Texas this week. There will be talk of the Kyle Field renovations. The Health Science Center will be integrated into the University. Jane thanked everyone for participating in getting a flu shot. It was a record turnout. James thanked everyone for cooperating during the bomb threat on Friday, October 19, 2012. No bomb was found. It was a great learning experience. An After Action Review will be set for the University officials to meet with officials involved in Bryan / College Station, Brazos County along with the FBI, Police, and Fire Departments later in the week to discuss the event and areas in which we could improve.

Benefits Report:  
Sarah reported that the flu shot clinic was a success. It was very well attended by employees and families. The final phase of the Dependent Eligibility Audit was sent out Thursday, October 18, 2012 to any remaining employees who had not been audited. The deadline to respond is Friday, November 9, 2012. There will be a Retirement and Financial Planning Fair on Tuesday, November 13, 2012 in the MSC Exhibit Hall Room 2400. There will be various vendors available to ask and to answer questions from 8:30a to 2:45p. There will be 15 sessions available to attend that start at 9a and end at 4p.

University Staff Council:  
The University Staff Council is looking at how it should integrate the Law School and Health Science Center employees into the council. Just over half of respondents to the recent survey said that the Years of Service pins were important, so the USC recommended to the President that he keep the program. The President is still determining where the money is going to come from to continue the Years of Services pin program. Jennifer reported on the new rule designating Texas A&M as a tobacco-free campus, and said that the university is still working to clarify what exactly that means.

Old Business:  
Spence Street Signal: Karen stated that there will not be a decision made about Spence Street signal until construction is complete.  
Structure of the EAC: It was agreed that Jennifer Bomnskie would remain on the EAC as an At Large member, and there were no other suggestions from members regarding changes to the makeup of the committee. Positions need to be filled for Safety and Security representatives. Elections were postponed and are pending until those positions are filled.
New Business:
Jennifer stated that Area Maintenance shops can no longer be contacted directly by phone. All requests must be submitted through Aggie Works. If there is an emergency call the radio room. Area Maintenance “areas” will be changed to “Zones” (A-D). Compass Human Resources and Texas A&M Human Resources are starting to work together. The tamu.edu email is no longer available for now Compass employees, formerly Texas A&M employees.

The meeting was adjourned at 9:56 a.m. The next meeting will be Tuesday, November 27, 2012. It was determined that the December meeting will be held on Tuesday, December 18, 2012.