Welcome and Introductions
- The meeting began at 9:00 a.m.
- Minutes from June 28, 2017 were approved.

Administrative Report by Jerry Strawser
- Sunday, August 20 is Move-In Assistance Day, where all staff are invited to volunteer to help students move in to their residence hall. Sign up at http://reslife.tamu.edu/movein/volunteer/.
- August 28-29, 2017, 9:00 a.m. to 11:00 a.m.: Campus Ambassadors - As a way of serving the Texas A&M community and increasing our interactions with one another within the Division, the Division of Finance and Operations will again welcome new students to Texas A&M University (and our returning students back to Texas A&M University). We would welcome your participation, as your time and other commitments permit. Join your colleagues in small groups stationed in Rudder Plaza to provide directions, greet students, and provide them with bottled water (compliments of Chartwells/SSC). We will have two shifts each morning: 9:00 to 10:00 and 10:00 to 11:00 - Please wear your Division of Finance and Operations t-shirt. If you are interested in the Campus Ambassador program, please RSVP to Lisa Rosser (lisa_rosser@tamu.edu) by close of business Friday, August 18, 2017 and specify the date(s) and time(s) you wish to participate.
- Employees interested in participating as a member of one of the three continuous improvement teams (Onboarding, Professional Development, and Climate and Respect) should apply no later than Monday, July 31, 2017.
- Effective September 1, 2017, Annenberg Presidential Conference Center will join the Bush School of Government and Public Service and will no longer be part of our division.
- The Breakfasts with the Executive Leadership Team will be hosted every other month, and employees are encouraged to participate. These breakfasts give Dr. Strawser the opportunity to meet others in the division, answer your questions, and get feedback which helps with decision making.
- Dr. Doug Palmer is now serving as Interim Provost. Our new Provost will begin September 1, 2017. Dr. Strawser will be preparing a one-page summary for the incoming Provost to give an overview of what our division does and some of the challenges we face.
- The next Division Town Hall meeting will occur sometime this fall.
- A question was asked about Campus Carry. As we are approaching the one year anniversary of its implementation, what has been the impact? Dr. Strawser reported that he is not aware of any issues related to Campus Carry, and expressed appreciation to Chris Meyer, Mike Ragan and the entire University Police Department for ensuring a smooth implementation.
- Nominations for the division awards program were discussed, particularly how we are not receiving as many nominations as expected given the size of our division. Dr. Strawser would like feedback from employees on how to increase the number of nominations. Are there ways to make the nomination process easier, such as an online process? Do employees feel comfortable submitting a nomination?

EAC members provided the following discussion:
- Suggestion to reduce the amount of time one must be employed by the division to become eligible to receive an award.
- Comment that nominating someone for an award is often viewed as a manager’s responsibility. It was clarified that all employees regardless of position are invited and encouraged to nominate their peers. This will be made clear during the next award cycle.
Comment that the selection committee does not judge applications based on the quality of letters or the writing, but rather the quality of the candidate.

- **EAC members are asked to gather additional feedback about how to improve the division awards process and provide that at the next meeting.**

- A question was asked about how to get more company vehicles for a particular department. Jane Schneider will follow up on this.

- Dr. Strawser encouraged EAC members to bring questions and topics for discussion to each EAC meeting. What things could we be doing to make the division better?

- **University Staff Council Report by Renée O’Banion**
  - The USC met on July 7, 2017.
  - Representatives from Texas A&M Transportation Institute gave a presentation on the Bush-Wellborn Crossing project. The City of College Station, Texas A&M University, and TTI are working to engage the public in discussion on this project. The last project plan developed is to create three levels that include a through road for Wellborn, a bike/pedestrian level, and a lowered road for George Bush traffic. The survey at http://bwx-bcs.org welcomes opinions and ideas for this project. TTI is encouraging everyone to share their input.
  - The next USC meeting is August 15 at 1:30 p.m. in Rudder 601, and anyone is welcome to attend.

- **Benefits Report**
  - For more information on benefits-related items, visit http://employees.tamu.edu
  - Annual enrollment ends July 31.

- **Old Business**
  - An election was held for the committee’s position of Chair-Elect. The Chair-Elect is elected on an annual basis and will serve as the Chair the following year. Three members were nominated: Keith Bornmann, Adam Chavarria, and Brent Kelm, and each provided a statement about themselves and explaining their interest in serving as the Chair-Elect. Brent Kelm from Transportation Services was elected.

- **New Business**
  - There is currently construction at the intersection of F&B Road and Wellborn Road that will make this area safer. Expect delays.
  - Employees were reminded to carefully consider their Optional Life insurance during annual enrollment. As rates have increased, employees might be considering opting out and obtaining insurance through the private sector; however, if you opt out and try to come back in later you will have to provide evidence of insurability. It was noted that the TAMU rates are very comparable to what you would see with a private plan, but the TAMu plan won’t transfer if you ever decide to leave state employment.
  - The group discussed possible causes for rate increases in employee and family insurance plans.

- **Closing Discussion**
  - Meeting adjourned at 10:08 a.m.
Members Absent: Keith Bornmann (UES), Nikwai Noble (UPD), Susan Phillips (SBS), Michael Vance (UES).